

## We have moved!

We are pleased to announce that, after more than 20 years at 12 Cock Lane, we have relocated.

Our new office, at CentralPoint on Beech Street, overlooks the Barbican and provides us with additional flexibility, including excellent shared training and meeting facilities and we look forward to welcoming clients in due course.

The new office is less than 10 minutes' walk from the previous office and only a couple of minutes' walk from Barbican station, therefore remains easily accessible.

Our new address is:

**CentralPoint**  
**45 Beech Street**  
**London**  
**EC2Y 8AD**

Our phone number remains 020 7213 9911.

### Our "return to the office" plans

We are continuing to primarily work from home and this will be the case throughout the summer. We expect to have a phased return to the office from Monday 6 September and to recommence "on site" visits from Monday 4 October.

Firms wishing to submit hard copy files for review prior to 6 September will need to arrange for these to be delivered to the home of the appropriate team member performing the review. Please contact us to discuss your requirements; once the review has been scheduled, details will be provided as to where the files will need to be delivered.

Hard copy file reviews to be performed in our office will recommence from Monday 6 September. **HOWEVER:** Like many of you, we have reviewed how we work, and our new office will only be open by prior appointment. Therefore, should you wish to organise a meeting or send hard copy files for review, please contact us first so that we can make the necessary arrangements.

**PLEASE DO NOT SEND FILES TO THE OFFICE FOR REVIEW WITHOUT CONTACTING US FIRST TO ARRANGE THIS.**

We hope the above is clear but if you have any questions, please contact Andrew Jarvis ([andrew@hatgroup.co.uk](mailto:andrew@hatgroup.co.uk))